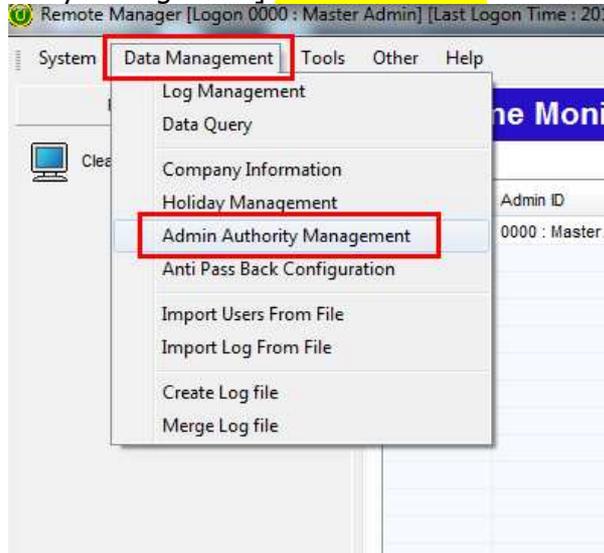
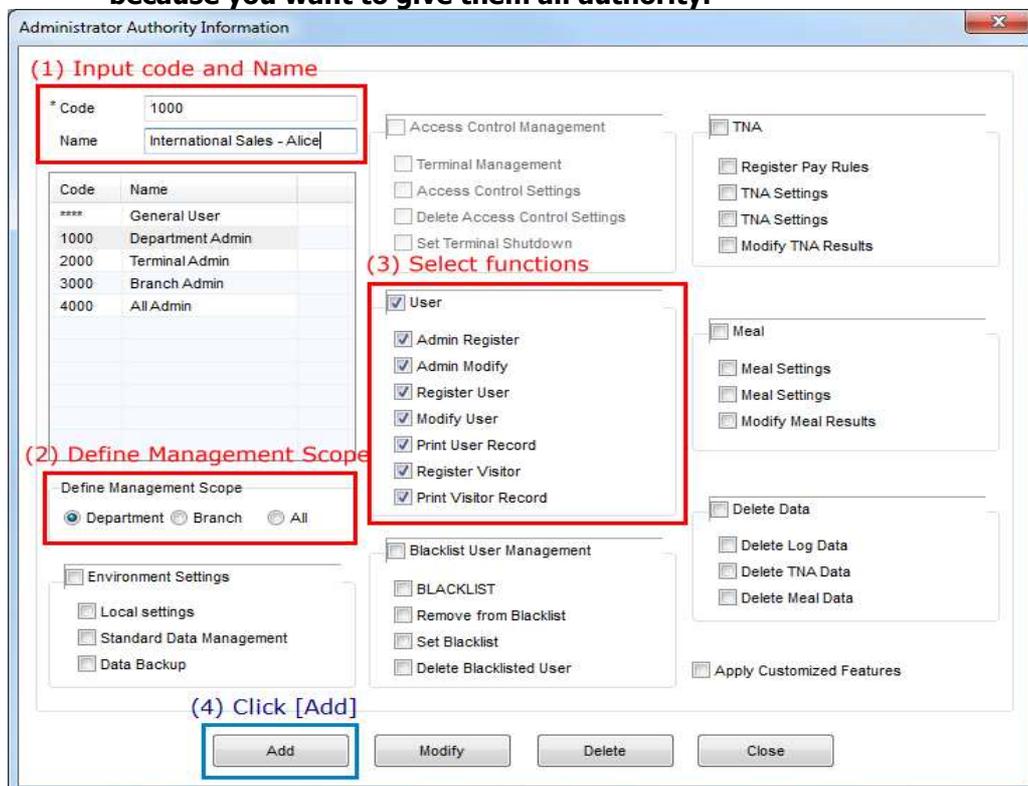


# How to set Administrator in UNIS

1. Open [Admin Authority Management] **in main server.**



2. Set [Admin Authority Management].  
Functions can be set as admin want.  
**Ex) In this case, Alice is an administrator for International sales group.  
In this case, please select [terminal admin], [branch admin] or [all admin],  
because you want to give them all authority.**



# Technical Document

3. Set Administrator at [User Information].  
**Ex) Alice is set as an administrator.**  
**She should input Password for login.**

The screenshot shows a 'Modify user's information' window with the following fields and annotations:

- Basic Information:**
  - \*ID: 0001
  - \*Name: **alice**
  - Employee ID: 860802
  - Branch: \*\*\*\*: Not Assigned
  - (1) Select Department:** Department: 0001 : International Sales
  - Title: \*\*\*\*: Not Assigned
  - (2) Select Authority:** Authority: 1000 : Intertinal Sales - Alice
  - Access Group: \*\*\*\*: Not Assigned
  - Schedule: \*\*\*\*: Not Assigned
  - Meal Code: \*\*\*\*: Not Assigned
  - Pay Rate: \*\*\*\*: Not Assigned
  - Telephone:
  - Email Address:
  - Address:
  - Other:
  - Reg. Date: 2012/01/09 14:25:01
  - Location: \*\*\*\*: Not Assigned
  - User Message:
  - Message
  - Exemption antipassback
- Access Date Range:** No Restriction Period, 2012/01/09 ~ 2012/01/09
- Authentication Type:** (ID OR CARD) AND PWD
- Fingerprint Information:** Reg. Level: 5:Normal, Auth. Level: 0:Default,  1:N, Enroll, Delete
- Terminal Password Info:** Input Password: \*\*\*\*, Confirm Password: \*\*\*\*
- Card Information:** 966F3BCD, Reading, Add, Delete
- Remote Access Password Info:**  Remote Access not available, **(3) Input Password:** Input Password: \*\*\*\*, Confirm Password: \*\*\*\*, Initialization
- (4) Click [Modify]:** Modify, Close

# Technical Document

4. Set General users.  
Designate Department for each user.

Modify user's information

Basic Information

\*ID: 0003

\*Name: Henry

Employee ID: 0003

Branch: \*\*\*\*: Not Assigned

Department: 0001: International Sales

Title: \*\*\*\*: Not Assigned

Authority: \*\*\*\*: General User

Access Group: \*\*\*\*: Not Assigned

Schedule: \*\*\*\*: Not Assigned

Meal Code: \*\*\*\*: Not Assigned

Pay Rate: \*\*\*\*: Not Assigned

Telephone:

Email Address:

Address:

Other:

Reg. Date: 2012/01/25 17:51:33

Location: \*\*\*\*: Not Assigned

User Message:

Message

Exemption antipassback

Access Date Range

No Restriction Period

2012/01/25 ~ 2012/01/25

Authentication Type

FP

Picture Information

Fingerprint Information

Reg. Level: 5:Normal

Auth. Level: 0:Default

1:N

Enroll Delete

Terminal Password Info

Input Password:

Confirm Password:

Add Delete

Capture from Webcam

Card Information

Reading

Add

Delete

Remote Access Password Info

Remote Access not ava Input Password:

Initialization Confirm Password:

Modify Close

(1) Select Department

(2) Click [Modify]

5. Download modified user information to terminal using [Send to terminal] at [User Management].

# Technical Document

- After modifying users' information, login again by administrator's ID and Password on client PC.  
**Ex) Alice ID is 0001 and Password has already been set.**

The image shows a dialog box titled "Admin Logon". It contains a checkbox for "Master Logon" which is unchecked. Below it is a padlock icon. There are two input fields: "Admin ID" containing "0001" and "Password" containing "\*\*\*\*". Both input fields are highlighted with a red rectangle. At the bottom, there are "OK" and "Cancel" buttons. Below the buttons, it says "Please input ID and password".

- When click [User Management], there are differences.

**User Information**

Admin for Internatinal sales group

C	ID	Name	Employ...	Branch	Department	Title	Authority	Access Group	Schedule	Meal Code	Pay Rate
	0001	alice	860802	**** : Not...	0001 : International Sales	**** : Not Assig...	1000 : Department Admin	**** : Not Ass...			
	0002	Joe	0002	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0003	Henry	0003	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0004	Peter	0004	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0005	Steve	0005	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0006	Naomi	0006	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0007	James	0007	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0008	Daniel	0008	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			

General User for Internatinal sales group

As login by Alice's ID, there are only users of International sales.

**User Information**

C	ID	Name	Employ...	Branch	Department	Title	Authority	Access Group	Schedule	Meal Code	Pay Rate
	0001	alice	860802	**** : Not...	0001 : International Sales	**** : Not Assig...	1000 : Department Admin	**** : Not Ass...			
	0002	Joe	0002	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0003	Henry	0003	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0004	Peter	0004	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0005	Steve	0005	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0006	Naomi	0006	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0007	James	0007	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0008	Daniel	0008	**** : Not...	0001 : International Sales	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0009	Shin	0009	**** : Not...	0000 : CEO	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0011	Kim	0011	**** : Not...	0003 : H/W Dep	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0012	Park	0012	**** : Not...	0003 : H/W Dep	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0013	Lee	0013	**** : Not...	0002 : S/W Dep	**** : Not Assig...	**** : General User	**** : Not Ass...			
	0014	Choi	0014	**** : Not...	0002 : S/W Dep	**** : Not Assig...	**** : General User	**** : Not Ass...			

As login by master ID, there are all users.